ACKNOWLEDGEMENT OF RECEIPT AND PROMISE

I acknowledge that I have received a copy of the company’s written policy against unlawful harassment and understand that the company will not tolerate unlawful harassment by any employee. I recognize that the only way an employer can achieve its goal of providing a discrimination-free and harassment-free work environment is with the assistance of its employees. The company and its employees must therefore be partners in the commitment to provide a work environment that is free of unlawful discrimination and harassment.

I agree to comply with all the aspects of the policy against unlawful harassment and promise that I will not violate the law or the company’s policy. I also promise to fulfill all of my responsibilities under the policy, including the responsibility to report any unlawful harassment immediately to a company representative in accordance with the procedures of the policy. In this way, I will do all that I can to assist the company to provide and maintain a workplace that is free of unlawful discrimination and harassment.

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Signature

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Printed Name

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Date